

Moving home checklist

We've broken down the moving timeline into easily digestible chunks that make your international move simple and stress free.

01 As soon as you decide on moving:

- Visit the consulate of your new country
 - Find out about visa requirements
 - Begin applying for your work visa
 - Research customs duties, tax, and contraband rules
 - Research medical provision and health insurance
 - Enquire about vaccination and health requirements
- Create a folder for visa, immigration and moving documents
- Research the culture of your new home country
- Start learning the language of your new home country
- Find new schools and begin the application process

02 3-6 months before the move

- Find your new home or temporary accommodation
- Engage your international removals company
(You can get a [free estimate here!](#))
- Set a move date
- Sign your lease papers
- Book travel arrangements and transfers
- Get travel and health insurance
- Get your vaccinations

03 1-2 months before the move

- Change/close your bank accounts
- Get a letter of introduction from your religious leader
- Have your medical records forwarded
- Send change of address notices to:
 - All creditors
 - Insurance provider
 - Subscriptions (magazines etc)
 - Postal office
 - Home country tax office
- Discontinue your service products:
 - Car tax
 - Car insurance
 - Home utilities
 - Gas
 - Water
 - Electricity
 - HOA or council tax
 - Internet and phone line
 - TV and cable services
 - Mobile phone
 - Subscriptions

04 Two weeks before your move

- Organise your belongings and sell/donate anything you no longer want or need
- Back up all your data, ideally on a cloud-based system
- Double check you're not planning on taking any restricted or banned items
- If you are not using a packing service, begin packing items you will not need before the move

05 The day before you move

- Pack your 'moving day box'
 - Keys
 - Wallet
 - Documents folder
 - Mobile phones/tablets and chargers
 - Valuables and jewellery
 - Medication
 - Some snacks and bottles of water!
- Empty and clean all your appliances/white goods
- Lay out your clothes and shoes for travelling in
- Complete any final cleaning
- Call your moving company to confirm their arrival time
- Check the labels on all your boxes
- Separate out goods to be stored from goods to be moved

06 The big moving day

- Check your mailbox
- Close and lock all windows and doors
- Double check every room to make sure nothing is left behind
- Read utility meters and take photos of them
- Turn off all electrical points and light switches
- Hand over the keys to your property agent

Documents folder checklist

- Flight/Travel details
- Insurance papers
 - Health insurance
 - Travel insurance
 - Contents/property insurance
- Visa papers
- Adoption papers/birth certificates and photocopies
- Bank records
- Copies of your bank card numbers and contact numbers
- Driving licence and photocopies
- Passport and photocopies (and any passport photos)
- Identity cards and photocopies
- Marriage certificates and photocopies
- Medical and dental records and any medication details
- School and education records
- Pet passport, medical records and travel documents
- Legal documents

Moving made easy with Santa Fe Relocation.

Find your local contact via our office page.